



## Kids Summer Camp – Special Needs Counsellor

**Reports to /Responsible to:** SN Coordinator and Camp Director

### Position Summary

- The SN Counsellors will take direction from the Camp Director, on a daily basis as to best practices for fully integrating and welcoming children with special needs and social emotional needs to participate in the programs and activities that are scheduled. Each SN Staff member will be assigned 1-3 children depending on the individual needs of child(ren) attending. SN Counsellors will lead children through the activities, be responsible for their physical and emotional well-being, follow safety protocols, and communicate with parents. SN Counsellors will complete training to gain knowledge of and prepare for the activities in which they will be participating.
- The Special Needs Counselor is the primary caregiver of the special needs children at camp and are responsible for their happiness, health, wellness, safety, development, growth, skill achievement and supervision.

### Duties and Responsibilities

- Attend morning devotions, end of day staff meetings.
- Actively participates in the training days and on the Staff Team.
- Assist the Lead Counsellors in planning, leading, and implementing programs and experiences for children with special needs
- Collaborate with staff to implement a weekly schedule for your camper with special needs.
- Organize and adapt small and large group activities to meet the needs of your camper. Activities adapted may include crafts, songs, games, opening and closing ceremonies, core curriculum and themed items.
- Identify and respond to each camper's individual needs. Reports to the Special Needs Coordinator and Camp Director each day.
- Ensure that the site is kept clean, organized, and free of litter.
- Communicate with parents about participant's positive experiences and report concerns to the Manager of Support Services and the Camp Director.
- Assist in maintaining accurate program records including incident reports, logbook documentation, and daily attendance.
- Know and understand ALL emergency procedures associated with the camp program.
- Know, enforce, and follow ALL safety guidelines associated with the camp and all program areas. This includes but is not limited to being responsible for your campers' safety and their whereabouts at all times.
- Help guide Leaders-in-Training to have a deeper understanding of leadership.
- Demonstrate sensitivity and love to all campers.
- Be a role model to children, LIT's and other staff.
- Participate enthusiastically in all camp activities and maintain a positive attitude.



## **VISIONARY LEADERSHIP: Staff Guide**

---

- Provide opportunities so each child can experience success while at camp.
- Encourage respect for personal property, camp equipment and facilities.
- Meet/ communicate with the Camp Director about concerns, updates and challenges.

### **Faith Development**

- Provide an accurate reflection of Mountainview's and Kids@Mountainview's Vision, Mission and Values statements.
- Ensure curriculum is utilized for each age group.
- Provide Spiritual Development opportunities to children under their care.

### **Qualifications and Characteristics**

- Exhibits a personal lifestyle and confession that demonstrates that Jesus is Lord of his/her life.
- Experience in camp, youth programs, recreation, working with children, or in a related field.
- Demonstrates strong organizational and communication skills
- Demonstrates the ability to work within a team environment with minimal supervision
- Demonstrated characteristics of adaptability, enthusiasm, compassionate, integrity, good judgement, high energy, self starter
- Demonstrates the ability to work with children in a congenial manner
- Is physically fit

### **Details of Position:**

- Candidate must be 15 years of age or older
- 40 hours per week for 6 weeks, plus training
- Available for an anticipated start date of July 2nd, 2024
- Successful candidates are required to complete & affirm Safe Church Application for minors (17& under); candidates over the age of 18 must submit a Vulnerable Sector Police Check

To apply, please complete the Staff Application Form found at...

<https://www.mountainviewcrc.org/kids-camp-staff-application>